OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Jan. 19, 1939

January 19, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larabee, McIntyre, Mullen, Stitt, Yale.—8.
Abesent—None.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from N. W. Kunkle, Administrator of the Ingham County Welfare Relief Commission relative to medical service for Old Age recipients who are legal residents of Lansing but are living outside the city.

The communication was laid on the table.

A bill was received from Dr. Wm. L. Bird of Greenville for $12.00 for treating a patient for rabies contracted in Lansing.

The account was referred to the City Attorney.

Resignation of Stuart Carr as dentist was received.

By Mr. Gibbons—
That the proposition of city dentist for the remainder of the fiscal year be referred to the employment committee with power to act.
Carried.

The resignation, on account of illness, of Charlotte Lockhart as temporary follow-up worker for venereal diseases was received.

By Mr. Gibbons—
That the resignation be accepted to take effect January 15, 1939.
Carired.

REPORTS OF COMMITTEES

January 19, 1939.

To the Lansing Board of Health:

Your building committee has been requested by this Board to investigate the possibility of buying the old Neller Hospital for a Health Center.

Your committee feels that it is entirely up to the City Council to furnish suitable quarters for the Board of Health and the Health Center, and we are turning in this report without recommendations.

BUILDING COMMITTE,
LANSING, BOARD OF HEALTH.
EDWARD GIBBONS,
H. B. MULLEN,
O. H. BAILEY, SR.

By Dr. MacIntyre—
That the report be accepted and placed on file.
Carried.

The Ways and Means Committee reported on the matter of funds to be transferred to the Department Budget.

The Employment Committee reported that Miss Betty M. Stitt had been employed as clerk at Lansing City Hospital, and recommended a salary of $60.00 per month.

The report of the committee was adopted.

REPORT OF CITY OFFICERS

Dr. VanderSlice filed a written report of the activities of the various officers and employees of the Health Department, which was received and placed on file.

RESOLUTIONS

By Dr. McIntyre—
That the matter of follow-up worker in venereal disease work be referred to Dr. VanderSlice.
Carried.

By Dr. McIntyre—
That the purchasing of a record book for the City Hospital be referred to the Purchasing Committee with power to act.
Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan,
January 19, 1939.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Feb. 23, 1939

February 23, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, McIntyre, Stitt, Yale.—7.

Absent—Mr. Mullen.—1.

The minutes of the previous session were approved.

Mr. Gibbons reported that repairs and improvements at the Lansing City Hospital had been completed.

A film showing the activities of the various divisions of the Health Department was shown to the Board.

By Dr. Yale—

That Mrs. Blake and Mr. Turney be commended for the fine work done in preparing this film.

Carried.

The Committee on Ways and Means submitted a Budget for the Department which was considered by the Board.

By Mr. Broadbent—

That the Budget be approved and referred to the Ways and Means of the City Council for their consideration.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings March 16, 1939

March 16, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, McIntyre, Mullen, Stitt, Yale.—6.

Absent—Messrs. Gibbons and Larrabee.—2.

The minutes of the previous session were approved.

REPORTS

Dr. Vanderslice filed reports of the officers and employees of the Health Department for the month of February, 1939.

A proposed ordinance relative to dogs was considered, and on motion of Dr. McIntyre it was placed on file for one month.

The Committe on hospitals reported on work at the Lansing City Hospital and recommended the purchase of a tray cart.

By Dr. McIntyre—

That the Committee on Property and Purchasing be authorized to purchase a tray cart and a sweeper.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings April 20, 1939

April 20, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, McIntyre, Mullen, Stitt, Yale.—8.

Absent—None.

The minutes of the previous session were approved.

COMMUNICATIONS

A comunication was received from John W. Hull, Manager of the Hollister Building, stating that the rent for space in the building would be increased $15.00 per month beginning May 1, 1939.

Received and placed on file.

A communication was received from F. J. Whitmyer offering to rent the second floor of Nos. 407-9-11 North Washington Avenue for use by the Health Department.

By Mr. Gibbons—

That this offer be referred to the City Council.

Carried.

Applications for licenses to use Dangerous Gases were received from The Keeley Company and the Kilzol Manufacturing Company and the applications and bonds referred to the Committee on Bonds and Contracts of the Board for approval.

REPORTS

Dr. Vanderslice filed a written report of the activities of the officers and employes of the Board for the month of March, 1939, which was placed on file.

APPLICATIONS

Harry J. Hornberger applied for appointment as City Dentist.

By Mr. Bailey—

That Harry J. Hornberger be employed as City Dentist beginning October 1, 1939, such employment to be for a period of two or three years.

Carried.

COMMITTEE REPORTS

The Committee on Budget and Employment recommended the employment of the present personnel at Lansing City Hospital and that the salary of Miss Hall be increased from $1,560 to $1,650, Miss Wanda's from $1,540 to $1,550 per year and Miss Ester Thede's from $100 to $110 per month.

By Mr. Larrabee—

That the recommendation of the Committee be adopted.

Carried.

By Mr. Bailey—

That all complaints received in writing should be referred to the Director of the Department who will make report of such complaint to the Board of Health and arrange for any accused department employe to appear before the Board for investigation at the next regular meeting, the complainant to be present.

Carried.

The Board went into executive session.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings May 18, 1939

Lansing, Michigan,
May 18, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present — Messrs. Bailey, Broadbent, Gibbons, Larrabee, Mullen, Stitt, Yale.—7.

Absent—Dr. McIntyre.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

Applications

Dr. Wayne O. Martin applied for a position as Physician for the Health Department.

By Mr. Gibbons—

That the application be referred to the Employment Committee.

Carried.

Applications for appointment as nurse were received from Ruth H. Beers, R. N. and Inez M. Kehl, R. N. Also an application for position in the office at Lansing City Hospital.

These applications were referred to the Employment Committee.

A communication was read from Dr. R. B. Allen, Dean at Wayne University relative to request made to him by Dr. McIntyre.

Received and placed on file.

BONDS APPROVED

Mr. Mullen, Chairman of the Committee on Bonds and Contracts recommended that the following bonds filed by applicants for licenses to operate as users of poisonous gases be approved:

H. P. Sinclair, dba Kilzol Exterminator Company.

Cleo Moore dba Keeley Company.

Wm. E. Young.

By Mr. Broadbent—

That the bonds recommended for approval by the Committee and the issuing of licenses be approved.

Carried.

REPORTS

Dr. Vanderslice filed written reports of the activities of officers and employes of the Board, which were received and placed on file.

April 20, 1939.

Presidents and Members
of the Board of Health,
Lansing, Michigan.

Gentlemen:

Your Employment and Budget Committee are submitting a list of the Personel and salaries of the Lansing City Hospital, which we recommend retaining with the exception of Dr. Hermes. We wish to have his resignation as soon as possible.

The raising of salaries are to be left up to the Budget Committee after we have been advised the statis of the Budget

Yours very truly,

RALPH BROADBENT,
EDWARD GIBBONS.

By Mr. Larrabee—

That action on the foregoing committee report be deferred until the next meeting.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan,
May 18, 1939.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings June 15, 1939

June 15, 1939.

The Board met in regular session and was called to order by Mayor Templeton.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, Mullen, Stitt, Yale.—7.

Absent—Dr. McIntyre.—1.

The Mayor stated that he had called the meeting in accordance with Section 286 of the City Charter for the purpose of organizing the Board.

Mr. Broadbent nominated Mr. Stitt for the office of President of the Board. No other nominations were made.

By Mr. Gibbons—

That nominations be declared closed and the Clerk instructed to cast the unanimous ballot of the Board for Mr. Stitt.

Carried.

The Clerk so cast the ballot and Mr. Stitt was declared elected.

By Mr. Bailey—

That Mr. Broadbent be elected Vice-President of the Board.

Carried unanimously.

Mr. Stitt then presided.

The minutes of the previous meeting were approved.

COMMUNICATIONS

A communication was received from Henry E. Jones, President of the Workers' Aliance, relative to medical care for the indigent, which was received and placed on file.

REPORTS OF OFFICERS

Dr. Vanderslice filed a detailed report on the activities of the officers and employes of the department.

REPORTS OF COMMITTEES

Mr. Mullen, Chairman of the Committee on Bonds and Contracts, recommended that the bond of Edward VanCore, applicant for license to Use Poisonous Gases, be approved and the Clerk authorized to issue a license to him.

By Mr. Mullen—

That the report of the Committee be approved and the Clerk authorized to issue a license to use poisonous gases to Edward VanCore.

Carried.

The report of the Committee on Employment and Budget Committee which was made at the meeting of May 18, 1939, and on which action was deferred until this meeting, was before the Board.

By Mr. Gibbons (Seconded by Mr. Broadbent)—

That the report be adopted.

Carried.

By Mr. Broadbent—

That a copy of the following report be sent to the Ingham County Medical Society.

Carried.

At a joint meeting of the Ingham County Medical Society Committee and the Lansing Board of Health, June 14, 1939, it was definitely established that no evidence has ever been presented to the Board of Health that has establsihed any responsibility on Dr. Hermes, City Physician, in the death of any patient under his care as recently circulated in Lansing.

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RESOLUTIONS

By Mr. Gibbons (Seconded by Mr. Broadbent)—

That Dr. Wayne Martin be employed as Assistant City Physician.

Carried.

By Mr. Gibbons—

That hereafter City Physicians and Assistant City Physicians be not retained in the service of the Health Department for a longer period than five years.

Carried.

By Mr. Broadbent—

That the matter of typewriter at the Lansing City Hospital be referred to the Committee on Purchasing.

Carried.

By Mr. Gibbons—

That Miss Schafer, Nurse, be given a leave of absence for a period of seven or eight months and that Inez Kehl be employed during her absence.

Carried.

By Mr. Gibbons—

That the condition of steps at Lansing City Hospital and the suggested changes in reception room be referred to the Committee on Buildings for investigation.

Carried.

By Mr. Larrabee—

That the matter of vacations and leave to attend summer schools be left for Dr. Vanderslice to arrange.

Carried.

By Mr. Broadbent—

That the Ingham County Medical Society be asked to cooperate with this Board in working out a program for the Venereal Disease Clinic.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Sept. 21, 1939

September 21, 1939.

The Board met in regular session and was called to order by President Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Larrabee, Mullen, Stitt, Yale.—6.

Absent—Messrs. Gibbons and McIntyre. —2.

The minutes of the previous meeting were approved.

COMMITTEE REPORT

Mr. Broadbent filed a report of the Special Committee appointed to meet with the Medical Society's Committee on the matter of Venereal Disease Clinic, which was placed on the table for further action.

REPORTS OF OFFICERS

Reports were submitted orally by Dr. W. G. Wight and Forrest Beadle relative to activity at the Venereal Disease Clinic.

Dr. VanderSlice filed detailed reports on the activities of the officers and employees of the department.

RESOLUTIONS

By Mr. Broadbent—

That the Building Committee be requested to, through the Health Inspector, request the owners of the clinic site to repaint the furniture and redecorate the clinic.

Carried.

By Mr. Bailey—

That the Board of Health look for a new location where a clinic could be built. To be a one-story building that would house the Department of Health and the clinic, and not to exceed $50,000.00 for the site and building.

Carried.

By Mr. Broadbent—

That Dr. Wight supply the Health Director with a list of the equipment needed for carrying on work at the clinic within the next thirty days. That competitive bids be asked for and at the next meeting of the Board the purchase of such equipment be acted on.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Oct. 26, 1939

Lansing, Michigan,
October 26, 1939.

The Board met in postponed regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present — Messrs. Bailey, Broadbent, Gibbons, McIntyre, Mullen, Stitt.—6.

Absent—Mr. Mullen and Dr. Yale.—2.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from L. C. Pemberton relative installing mechanical refrigeration in the refrigerator at Lansing City Hospital.

By Mr. Broadbent—

That the Committee on Purchasing be authorized to have the mechanical refrigeration installed in accordance with the offer of L. C. Pemberton of $135.00.

Carried.

A communication was received from Dr. E. J. Hermes withdrawing his name from consideration as V. D. Clinic physician.

Received and placed on file.

A communication was received from the Venereal Disease Control Committee of the Ingham County Medical Society with recommendations as to a Venereal Disease Clinic.

Received and placed on file.

RESIGNATIONS AND APPOINTMENTS

The resignation of Dr. F. Mansel Dunn, School Physician, was received.

By Dr. McIntyre—

That the resignation be accepted.

Dr. Frank S. Cross filed an application for appointment as School Physician.

Dr. McIntyre reported on this application and stated that he had contacted a majority of the Board members and upon their approval had notified Dr. Cross that he could have the position.

By Mr. Gibbons—

That the action of Dr. McIntyre be approved and that Dr. Frank S. Cross be appointed School Physician to fill the vacancy caused by the resignation of Dr. F. Mansell Dunn.

Carried.

REPORTS OF OFFICERS

Dr. Vanderslice, Health Director, filed written reports of the several officers and employes of the department which was placed on file.

Dr. Vanderslice reported relative to W. K. Fox, Milk Inspector, and his offer of a position in commercial work.

On motion of Dr. McIntyre, the subject was referred to the Ways and Means Committee of the Board with power to act.

RESOLUTIONS

By Dr. McIntyre—

That the Committee on Ways and Means be authorized to fix extra compensation for Frances Plunkett, nurse at Health Center, for night work.

Carried.

By Dr. McIntyre—

That the Committee on Purchasing be

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authorized to confer with the City Council relative to the purchase of equipment for the Health Center.

Carried.

By Dr. McIntyre—

That the Ways and Means Committee be directed to make application to the City Council for funds to make up shortage in drugs and extra medical service funds.

Carried.

Dr. McIntyre reported on the need of furnishing a room for use of visitors at the Lansing City Hospital and also furnishing one in which the nurses may receive their friends.

By Mr. Gibbons—

That the recommendations of Dr. McIntyre be accepted and these changes referred to the Building Committee.

Carried.

By Mr. Broadbent—

That the re-employment of the Clerk at the Hospital be left to the Employment Committee with power to act.

Carried.

By Dr. McIntyre—

That this Board extend its thanks and appreciation to Dr. Robert S. Breakey and the Health Committee of the Ingham County Medical Society for report and suggestions requested by Committee of this Board and Health Committee of the Council relative to Venereal Disease Clinic, and that the recommendations contained therein be carried out insofar as possible.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan.
October 26, 1939.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Nov. 30, 1939

Lansing, Michigan,

November 30, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Larrabee, McIntyre, Stitt, Yale.—6.

Absent—Messrs. Gibbons, Mullen.—2.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from the Edward G. Hacker Co. offering to sell property at 819 E. Kalamazoo Street to the City for use as department offices.

By Dr. Yale—

That the letter be placed on file.

Carried.

A communication was received from B. T. Fuller offering to sell certain described property to the city for use of Health Department as offices.

By Dr. McIntyre—

That the letter be placed on file.

Carried.

Betty M. Stitt, Clerk at the Lansing City Hospital, tendered her resignation, which on motion of Dr. McIntyre was accepted.

APPLICATIONS

An application was received from Miss Shawmut Stitt for appointment as clerk at Lansing City Hospital.

An application was received from June Austin for appointment as clerk at the Lansing City Hospital.

By Mr. Broadbent—

That both applications be referred to the committee on employment with power to act.

Carried.

REPORTS OF OFFICERS

Dr. Vanderslice, Health Director, filed written reports of the activities of the officers and employes of the department, which was received and placed on file.

RESOLUTIONS

By Mr. Bailey—

That this Board request the City Council to appropriate $50,000 to construct a new building to house the offices of the Health Department and Clinic.

Carried.

By Mr. Broadbent—

That the City Attorney be asked to interpret the law relative to birth and death certificates.

Carried.

Mr. Mitchell, Meat Inspector, presented a proposed ordinance relative to regulation and inoculation of dogs which was discussed for some time.

By Dr. McIntyre—

That this Board approve the proposed "Dog Ordinance" with the exception of Section 13 which be left to the judgment of the City Council.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan,
November 30, 1939.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Dec. 12, 1939

Lansing, Michigan,

December 12, 1939.

The Board met in regular session and was called to order by the President, Mr. Stitt.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, Mullen, Stitt.—6.

Absent—Messrs. McIntyre, Yale.—2.

The Chairman stated that the meeting had been called at the request of the Employment Committee.

By Mr. Gibbons—

That the resolution of November 30, 1939, giving the Employment Committee power to act in making appointments be rescinded.

Carried.

By Mr. Gibbons—

That inasmuch as Dr. Vanderslice states that the clerk at the Health Center is not able to handle the work satisfactorily, she be requested to give the Board her resignation to take effect January 1, 1940.

Carried.

APPLICATIONS

Bette McMasters applied for a position as clerk at the Lansing City Hospital.

Pauline Lockwood applied for a clerical position with the Board of Health.

Leah J. Hibbard applied for appointment as clerk at the Health Center.

RESOLUTIONS

By Mr. Broadbent—

That Mrs. Leah J. Hibbard be employed as Clerk at the Health Centre.

Carried.

By Mr. Gibbons—

That Miss Shawmut Stitt be employed as a part time clerk at the Lansing City Hospital.

Carried.

By Mr. Broadbent—

That Dr. Wayne Martin be placed in charge of the Venereal Disease Clinic, under the immediate supervision of Dr. Vanderslice.

Carried.

By Mr. Larrabee—

That Frances Plunkett receive an additional $200 a year for working evenings beginning November 1st, and continuing as long as the night work is required.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan,

December 12, 1939.

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